

**Guilden Sutton Parish Council**  
**Minutes of the Ordinary Meeting held at Guilden Sutton Village Hall at 7:30PM**  
**on Wednesday 3<sup>rd</sup> November.**

**Chairman: Cllr P M Paterson**

**Present: Cllr I Brown, Cllr D Hughes, Cllr D Kane, Cllr M Littlewood, Cllr S Proctor, Cllr S Ringstead**

**Clerk: Mr M Roberts**

**In Attendance: Mr B Lewin, Mr R Stewart and 2 members of the public.**

**1 Procedural matters.**

**(a) Apologies**

Apologies were received and accepted from Cllr W Moulton

Apologies were received and noted from Borough Cllrs Parker and Heatley and PC Boulton.

**(b) Declarations of interest.**

Cllrs Hughes and Littlewood declared an interest as a member of Guilden SuttonGreen Space.

Cllrs Hughes and Paterson declared an interest as members of Guilden SuttonCommunity Association.

Cllr Ringstead declared an interest as a member of her household is a member of Men in Sheds.

Cllrs Brown and Proctor declared an interest as a member of the Village Green Group.

**(c) Confirmation of the minutes of the Ordinary Meeting held on 6<sup>th</sup> October.**

It was proposed by Cllr Proctor, seconded by Cllr Brown and agreed that the minutes of the meeting held on 6<sup>th</sup> October be agreed as a true record of the meeting.

**(d) Dates of future meetings.**

1st December

2022 meeting dates:

5<sup>th</sup> January

2<sup>nd</sup> February

2<sup>nd</sup> March

6<sup>th</sup> April

4<sup>th</sup> May (annual)

8<sup>th</sup> June\*

20<sup>th</sup> July\*

7<sup>th</sup> September

5<sup>th</sup> October

2<sup>nd</sup> November

7<sup>th</sup> December

## **2 Community engagement/Communications:**

### **(a) Visiting officers**

Mr Lewin referred to the ownership of the Village website as the Parish Council was planning to launch a separate website.

Mr Lewin referred to recent works on the Millennium Greenway to alleviate the flooding situation and ditch works on Green Lane.

### **(b) Visiting Members**

There were no visiting members.

### **(c) Public speaking time**

There were no members of the public who wished to speak.

### **(d) Public correspondence**

Correspondence had been received regarding the following issues:

Trees in the Parish Car Park

Parking in a non-residential area of Hare Lane

Suspicious activity

Members also noted that the Police and Crime Plan had been received.

### **(e) Village Surgery**

Cllr Hughes reported that a resident had raised concerns with regards to a Caravan site in the Village. Another resident had referred to the bin adjacent to the bus stop near Arrowcroft Road.

### **(f) Communications sub-committee**

Cllr Proctor had attended two-way communications training earlier in the day and would report back to Councillors in due course.

### **(g) Noticeboards**

Cllr Ringstead reported that the Church Lane noticeboard had been reinstalled following recent refurbishment works.

### **(h) Support Group**

Cllr Littlewood reported that the support group was ongoing and continuing to work on a wider range of issues within the Parish.

### **(i) Training**

Members noted the decision of the Finance and Audit group to authorise training sessions for Cllr Proctor (building two-way communications) and The Clerk (VAT for Parish Councils) at a cost of £30 each.

## **3. Guilden Sutton Green Space**

Cllr Littlewood reported that a tree planting day was scheduled for 27<sup>th</sup> November and said that members would be welcome to attend.

#### 4. Planning.

21/03995/TPO	28 Cinder Lane Guilden Sutton Chester Cheshire CH3 7EN Hornbeam (01) - prune lower branches to lift crown and limit growth  Cllrs Hughes and Brown had visited and had no concerns.
21/03755/FUL	Meadow Lea Farm Station Lane Mickle Trafford Chester Cheshire CH24EH Agricultural access track
21/03973/LDC	Tile Farm, Wicker Lane Certificate of Lawfulness for mixed use of land at Tile Farm for agriculture and off road/quad bikes.  It was agreed that the Council would seek to canvass the views of a wide range of residents on this application due to the number of residents this may concern.

(a) New/recent applications.

Awaiting Decision

21/02006/FUL	18 Ash Bank Two storey extension to side Concerns submitted
21/02549/FUL	105 Oaklands Erection of side conservatory No objection
21/03962/TPO	4 Orchard Croft, Guilden Sutton Chester CH3 7SL Prune overhanging branches of Poplar tree (in Council land) back in line with the property boundaries. No objection.

(b) Decision Notices

21/03418/TPO	Floreyns. Belle Vue Lane Weeping Ash (T10) – Trimming and removal of overhanging branches and deadwood. Cllrs Brown and Hughes. APPROVED
20/04502/LBC	Hill Farm House Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL Replacement windows, installation of a new window and door, replacement boiler and internal 1st floor alterations No Objection APPROVED

21/00938/OUT	Land On The South of Holly House Guilden Sutton Lane Erection of two dwellings Members wished to object to this application as encroachment on the Green Belt.  Objection submitted REFUSED
21/10736/FUL	Claremont, Belle Vue Lane Two storey side and rear extension. APPROVED
21/01376/FUL	1 Wood Croft Replacement of existing garage flat roof with new pitched roof Cllrs Paterson and Hardman. No objection APPROVED
21/03173/FUL	2 Old Hall Park Guilden Sutton Chester Cheshire CH3 7ER Demolition of Garage, erection of single story side extension APPROVED

(c) Neighbourhood Plan.

Cllr Paterson reported that she had been following up with members of the group and hoped to report to the next meeting.

## 5. Transport

(a) Bus Stop Renovation

The Clerk reported that the solicitors working on recovering the costs of the replacement bus shelter had managed to recover most of the excess. The cost to the Council of the renovation was therefore £28.80, reflecting the percentage of the total costs recovered by the insurer.

(b) Average Speed Cameras

The Clerk reported that the pilot for community funded Average Speed Cameras was already oversubscribed, but had asked that our details be kept on file for future schemes. Members expressed a desire to consult the wider community on the issue, so that the Council would be in a position to act based on the views of residents should future schemes be available.

## 6. Village Green

Members considered a proposal from the Village Green group to install planters in the area of the noticeboard near the Village Hall, and as to whether the Council would be willing to fund such a project.

Members were supportive of the general idea, subject to consent from Highways and possibly the Community Association, but wished to see additional information before agreeing to any financial contributions. Cllr Ringstead suggested that the Group could obtain a quote from Men in Sheds.

The Clerk reported attendance at a walk-around arranged by the Group and also attended by the Borough Councillors. A number of matters arising were referred to CWAC.

## 7. Finance

### (a) Payments.

	Amount
M Roberts (salary)	£536.46
M Roberts (Website)	£2.40 (inc 40p VAT)
UK Landscapes Ltd	£120.00 (inc £20VAT)
Amberon Traffic Management	£150.00 (inc £25 VAT)
ChALC (Training)	£30.00
HMRC (Payroll)	£433.80
Men in Sheds	£400.00

### (b) Income

	Amount
Keoghs LLP (Insurance excess rebate)	£371.20

### (c) Balances / Bank statements/Payment schedule cash book.

Account	Balance	Effective Date
Co-op current account	£11,126.80	01/11/2021
Co-op savings account	£60,082.40	01/11/2021
Scottish Widows Business Fund account 1	£19,440.73	28/02/2021
Scottish Widows Business Fund account 2	£4,229.64	28/02/2021

It was proposed by Cllr Kane, seconded by Cllr Hughes and agreed that the above payments be made and the financial information as above be agreed. The Clerk would process and Cllr Hughes would authorise payments.

It was agreed that the Audit group would assume responsibility for a decision regarding the Scottish Widows accounts.

## **8. Parish Car Park**

### **(a) Grounds maintenance**

The Clerk reported having met with the contractor and Cllr Hughes at the Parish Car Park. It was noted that there was the possibility of saving the four smaller trees in the area as although unhealthy, they were still alive. In response to queries raised by residents, the possibility of lifting the trees on the left and centre of the car park was considered and the potential for the removal of the lower right limb of the right-hand tree was noted. The Clerk reported a quote for such works was awaited.

The Clerk reported that work to trim the bushes at the front of the car park would be undertaken by the contractor as soon as possible.

### **(b) Trees**

Members noted that complaints had been received regarding the trees in the area. They noted that most local authorities have a policy of not actively maintaining trees unless the tree had health issues, but that tree husbandry would normally be carried out to improve the visual appeal of the area and support tree health. This would be taken into account when deciding upon any works to be carried out.

## **9. Play Area**

### **(a) Section 106 monies**

Cllr Paterson reported that a company had been found that provides concrete play equipment, such as table tennis tables, that could be installed on Community Association land subject to their support.

Cllr Kane felt that this would not be a worthwhile use of funds.

Cllr Littlewood asked if the possibility of installing fitness equipment could be revisited and could be installed in the same area.

Cllr Kane asked if this could be included as part of the 2022-23 budget consultation.

## **10. HM The Queen Platinum Jubilee – 2<sup>nd</sup> June 2022**

Cllr Proctor reported that she had visited the fire station and felt that the existing beacon may be too close to the A55. The existing beacon could be moved, but this may involve the removal of trees. There was also the possibility of moving it to the area of the Hare Lane noticeboard.

Cllr Proctor noted the possibility of involving the primary school and also organizing a raffle for the privilege of lighting the beacon – to support the funding of the event.

Cllr Proctor had contacted CWAC to see if there was a nominated officer for the event and enquire about road closures

## **11. Piper's Ash Substation Area**

Cllr Proctor reported that volunteers from Village Green and Pipers Ash residents had been involved in a clean-up day in the area.

## **12. A41 Pedestrian Safety**

The Clerk reported that Cllr Parker had agreed to raise the issue with the appropriate Cabinet member.

### **13. Remembrance Sunday**

Members agreed to engage the services of Amberon TM to manage the road closures for Remembrance Sunday. The Clerk reported that CWAC had granted the relevant closures that would run from 10:30am to 11:30am. It was noted that whilst advance warning signs were not required, the Council would publicise the closure in advance.

It was agreed that Cllr Hughes would attend the Church service as the Council's representative and that Cllr Paterson would sign the wreath and undertake the reading of the names of the fallen.

### **14. Nature Recovery Strategy**

Nothing further.

### **15. Members information /speaking time.**

Cllr Paterson drew members attention to Climate Change and that an event was to be held at the Cathedral between 9am and 5pm on 5<sup>th</sup> November. CWAC were organizing an online event on Climate

Cllr Paterson noted thanks to the Badminton club for being willing to re-arrange their session at short notice to accommodate the Council meeting.

### **16. Exclusion of the Press and Public**

It was proposed by Cllr Ringstead, seconded by Cllr Paterson and agreed that members of the press and public be excluded from the meeting, in order that the Council discuss urgent exempt items under Schedule 12 of the Local Government Act 1972.