

Guilden Sutton Parish Council
Minutes of the Ordinary Meeting held at Guilden Sutton Village Hall on
Wednesday 1st December 2021, at 7:30PM

Chairman: Cllr P M Paterson

Present: Cllr I Brown, Cllr D Hughes, Cllr D Kane, Cllr M Littlewood, Cllr W Moulton, Cllr S Proctor, Cllr S Ringstead

Clerk: Mr M Roberts

In attendance: Mrs V Downing, Mrs S Jessop, Mr R Norrie and 4 members of the public.

1 Procedural matters.

(a) Apologies

Apologies were received and noted from PCSO Bailey, Borough Cllrs G Heatley and M Parker.

(b) Declarations of interest.

Cllrs Hughes and Littlewood declared an interest as a member of Guilden Sutton Green Space.

Cllrs Hughes and Paterson declared an interest as members of Guilden Sutton Community Association.

Cllr Ringstead declared an interest as a member of her household is a member of Men in Sheds.

Cllrs Brown and Proctor declared an interest as a member of the Village Green Group.

(c) Confirmation of the minutes of the Ordinary Meeting held on 3rd November. It was proposed by Cllr Ringstead, seconded by Cllr Moulton and agreed that the minutes of the meeting held on 3rd November be agreed as a true record of the meeting.

(d) Dates of future meetings. An asterisk indicates where a meeting is moved from the first week of the month.

5th January

2nd February

2nd March

6th April

4th May (annual)

8th June*

20th July*

7th September

5th October

2nd November

7th December

2 Community engagement/Communications

(a) Visiting officers

There were no visiting officers.

(b) Visiting Members

There were no visiting members.

(c) Public speaking time

Mrs V Downing thanked the Council for their support with regards to planters close to the noticeboard.

Mrs Downing noted that the CCTV at the Village Hall could be improved in order to improve safety in the area and cover the planters when they were installed.

Mrs Downing enquired as to the insurance status of Village Green volunteers.

Mr Norrie mentioned Section 106 monies and felt that outdoor gym equipment would be supported by the Village Green group.

A member of the public referred to the Parish Council's response to a recent LDC application and would email further details to the Clerk.

(d) Public correspondence

The Clerk reported the receipt of a significant amount of correspondence regarding a LDC application.

Communication had also been received regarding the legislation surrounding exemption certificates for caravan sites.

(e) Village Surgery

A member of the public had noted the conditions of gutters and hedges obstructing the footpath.

A member of the public thanked the Council for their support of the Village Green fencing project.

It was agreed that Cllr Paterson and Cllr Hughes would preside at the surgery on Monday 3rd January at 10am.

(f) Communications sub-committee

The Chairman noted the most recent newsletter had been received from the printers. Cllr Proctor reported from recent training and noted that the Parish Council could operate a regular Q&A session on Zoom, alongside using Facebook to conduct polls. It was agreed that Cllr Littewood would look into options for the delivery of

(g) Noticeboards

The Chairman reported that quotes had been received for cork boards. The Council authorised expenditure of up to £80 to purchase sufficient materials.

(h) Support Group

Cllr Littlewood reported that the group had undertaken various activities since the last meeting.

(i) Training

The Clerk reported having undertaken VAT training.

Cllr Ringstead reported having attended a session on personal security. The Chairman reminded members that they should not carry out Council duties alone.

3. Guilden Sutton Green Space

Cllr Littlewood reported that 180 trees had been planted at the Volunteer day.

4. Planning.

(a) New/recent applications.

21/04482/TPO	Floreyns Belle Vue Lane CH3 7EJ Removal of Weeping Ash (T10) due to suffering an advanced stage of Ash dieback Cllrs Hushes and Brown would make enquiries.
21/04393/FUL	Cedar Lodge, School Lane Demolition of existing extensions and construction of extension to side and rear of existing dwelling. Cllrs Paterson and Ringstead reported. It was reported that there were privacy concerns with regards to adjoining properties. It was agreed that the Council would object on grounds of privacy and space on the existing plot.
21/04256/FUL	4 Orchard Croft Removal of existing conservatory and replace with a single storey rear extension of domestic dwelling house Cllrs Paterson and Ringstead reported.

Awaiting Decision:

21/02006/FUL	18 Ash Bank Two storey extension to side Concerns submitted
21/02549/FUL	105 Oaklands Erection of side conservatory No objection
21/03962/TPO	4 Orchard Croft, Guilden Sutton Chester CH3 7SL Prune overhanging branches of Poplar tree (in Council land) back in line with the property boundaries. No objection.
21/03755/FUL	Meadow Lea Farm Station Lane Mickle Trafford Chester Cheshire CH24EH Agricultural access track

21/03973/LDC	<p>Tile Farm, Wicker Lane</p> <p>Certificate of Lawfulness for mixed use of land at Tile Farm for agriculture and off road/quad bikes.</p> <p>It was agreed that the Council would seek to canvass the views of a wide range of residents on this application due to the number of residents this may concern.</p>
21/03995/TPO	<p>28 Cinder Lane Guilden Sutton Chester Cheshire CH3 7EN Hornbeam (01) - prune lower branches to lift crown and limit growth</p> <p>Cllrs Hughes and Brown had visited and had no concerns.</p>

(b) Decision Notices

(c) Neighbourhood Plan.
Nothing further.

5. Transport

(a) Electric Vehicle Charging points

Cllr Littlewood had circulated information from CWAC regarding the Climate emergency. She reported that Parish Councils could recover 75% of the cost of a charging point. There would be an option for this to be free or pay as you go.

It was agreed that the Clerk would make further enquiries.

Cllr Paterson noted proposals to the planning system to ensure new build houses had charging points.

6. Village Green

The Clerk reported that Highways had been contacted with regards to the installation of planters.

7. Finance

(a) Payments.

	Amount
M Roberts (salary)	At agreed rate
M Roberts (Zoom)	£14.39 (inc. £2.40 VAT)
UK Landscapes Ltd	£120.00 (inc. £20 VAT)
M Roberts (Website)	£2.40 (inc £0.40 VAT)
ChALC (Training)	£30.00
Deva Print (Newsletter)	£35.00

(b) Balances / Bank statements/Payment schedule cash book.

Account	Balance	Effective Date
Co-op current account	£11,126.80	01/11/2021
Co-op savings account	£60,082.40	01/11/2021
Scottish Widows Business Fund account 1	£19,440.73	28/02/2021
Scottish Widows Business Fund account 2	£4,229.64	28/02/2021

It was proposed by Cllr Hughes, seconded by Cllr Ringstead and agreed that the above payments be made and the financial information as above be agreed. The Clerk would process and Cllr Paterson would authorise payments.

Cllr Hughes reported on recent contact with Scottish Widows. Cllrs Brown and Paterson were signatories and would action the closure of the account and transfer of funds to the Co-Operative.

(c) Budget and Precept 2022/23

The Clerk circulated initial figures with regards to committed expenditure for 2022/23. It was agreed that the audit and governance group would meet and circulate a report to the full Council prior to decisions being taken at the next meeting.

(d) Grant Application

The Council agreed to fund a grant of £150 for the Christmas Tree lights switch on. Cllr Hughes noted that an organiser had noted increased costs for this year. It was proposed by Cllr Kane and seconded by Cllr Hughes to approve the grant application.

8. Parish Car Park

(a) Grounds maintenance

Nothing further.

(b) Trees

It was agreed that the Clerk would obtain an additional quote for the tree work at the Parish Car Park and Old School Field.

9. Play Area

(a) Section 106 monies

Cllr Hughes reported ongoing discussions with the Primary School with regards to providing additional space adjacent to the existing play area.

Cllr Proctor felt that the Council should explore additional opportunities that would appeal to a wider section of the community.

Cllr Kane noted that the newsletter had been published with the objective of canvassing public opinion.

The Clerk would make enquiries with regards to whether gym equipment would meet the criteria for S106 monies.

(b) Inspection

The inspection report had been received and circulated. The Clerk would make enquiries with the contractor as to the recommendations contained in the report.

10. HM The Queen Platinum Jubilee – 2nd June 2022

Cllr Proctor reported that a potential alternative location had been found for the Beacon.

Cllr Proctor noted that information with regards to lottery funding had been received, and expressed interest in applying for this to fund moving the beacon.

Cllr Kane asked if there was a deadline for applying for funding and asked that the Council take that into consideration.

11. Piper's Ash Substation Area

Nothing further.

12. A41 Pedestrian Safety

It was agreed that the Clerk would make enquiries with the MP and Great Boughton Parish Council with regards to the suggestions that have been put forward.

13. Remembrance Sunday

Cllr Paterson reported that the new process for closing the roads was very efficient and discrete. Positive feedback had been received with regards to the research into those named on the memorial.

14. Nature Recovery Strategy

Cllr Paterson reported that the consultation had closed.

15. Primary School

Cllr Hughes reported attendance at school had remained strong despite the COVID-19 pandemic.

16. Members information /speaking time.

Cllr Ringstead asked if the Christmas lights competition was taking place this year.

Cllr Proctor asked that the newsletter be added to the Website.

Cllr Hughes congratulated the Clerk on the launch of the new website.

Cllr Paterson asked if the ChALC mental health questionnaire could be publicised on Facebook.

17. Exclusion of the Press and Public

It was proposed by Cllr Littlewood, seconded by Cllr Hughes and agreed that members of the press and public be excluded from the meeting, in order that the Council discuss urgent exempt items under Schedule 12 of the Local Government Act 1972.