

Guilden Sutton Parish Council
Minutes of the Ordinary Meeting held on 2nd February 2022 at 7:30PM at
Guilden Sutton Village Hall

Chairman: Cllr P M Paterson

Chair of the Meeting: Cllr M Littlewood

Present: Cllr I Brown, Cllr D Kane, Cllr D Hughes, Cllr W Moulton, Cllr S Proctor, Cllr S Ringstead

Clerk: Mr M Roberts

In attendance: Mr B Lewin and 1 member of the public

1 Procedural matters.

(a) Apologies

Apologies were received and accepted from The Chairman.

Apologies were received and noted from PCSO Bailey and Borough Councillors Heatley and Parker.

(b) Declarations of interest.

Cllrs Hughes and Littlewood declared an interest as a member of Guilden Sutton Green Space.

Cllrs Hughes and Paterson declared an interest as members of Guilden Sutton Community Association.

Cllr Ringstead declared an interest as a member of her household is a member of Men in Sheds.

Cllrs Brown and Proctor declared an interest as members of the Village Green Group.

(c) Confirmation of the minutes of the Ordinary Meeting held on 19th January 2022.

It was proposed by Cllr Ringstead, seconded by Cllr Moulton and agreed that the minutes of the meeting held on 19th January be agreed as a true record of the meeting.

(d) Dates of future meetings. An asterisk indicates where a meeting is moved from the first week of the month.

2nd March

6th April

4th May (annual)

8th June*

20th July*

7th September

5th October

2nd November

7th December

2 Community engagement/Communications

(a) Visiting officers

Mr Lewin noted improvements to the safety of the footpath on Belle Vue Lane that had been carried out with the support of the PROW officer from Cheshire West and Chester Council.

Mr Lewin noted that work still needed to be carried out in the area of the Greenway and that work was required to establish ownership and responsibility.

(b) Visiting Members

There were no visiting members.

(c) Public speaking time

No members of the public wished to speak.

(d) Public correspondence

A comment had been received regarding storm damage and the possible provision of a bench in Hare Lane.

(e) Village Surgery

Cllr Ringstead reported. A resident had requested an update on a recent LDC application, which is still being dealt with by the Planning Authority.

A resident had raised concerns with regards to the local bus service.

A resident raised concerns regarding long term parking in the Summerfield Road car park.

A resident had asked a question regarding a public right of way between Station Lane and a substation, where a wooden fence had fallen away.

It was agreed that Cllr Kane and Cllr Moulton would provide at the surgery on 26th February.

(f) Communications sub-committee

Cllr Proctor had circulated an update to members with regards to updating residents on the budget process. The Communications group would meet online prior to the next Parish Council meeting and report back.

(g) Noticeboards

Cllr Ringstead reported that the noticeboard close to the Post Office had some condensation and raised potential solutions with the contractor.

(h) Support Group

There was nothing further, but the group had been consulted on plans for celebrating the diamond Jubilee.

(i) Training

The Clerk reported having completed the ILCA course. It was agreed the Employment sub-committee would look at options for progression of this and report to the next meeting.

3. Guilden Sutton Green Space

There was nothing further to report.

4. Planning.

(a) New/recent applications.

21/04393/FUL	Cedar Lodge, School Lane Demolition of existing extensions and construction extension to side and rear with first floor accommodation above including two dormers to front and side (amended description). Cllrs Ringstead and Paterson.
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Awaiting Decision:

21/03755/FUL	Meadow Lea Farm Station Lane Mickle Trafford Chester Cheshire CH24EH Agricultural access track
21/03973/LDC	Tile Farm, Wicker Lane Certificate of Lawfulness for mixed use of land at Tile Farm for agriculture and off road/quad bikes. Objection submitted.
21/03995/TPO	28 Cinder Lane Guilden Sutton Chester Cheshire CH3 7EN Hornbeam (01) - prune lower branches to lift crown and limit growth No objection.
21/04393/FUL	Cedar Lodge, School Lane Demolition of existing extensions and construction of extension to side and rear of existing dwelling. Objection.
21/04256/FUL	4 Orchard Croft Removal of existing conservatory and replace with a single storey rear extension of domestic dwelling house No objection.
21/04576/FUL	Claremont, Belle Vue Lane Extensions and replacement porch (Amendment to planning permission)
21/04538/FUL	Vicars Cross Golf Club Proposed level changes of the driving range and short game area and extension to the existing driving range.

(b) Decision Notices

21/00164/FUL	Yew Tree House Church Lane, CH3 7EW Single storey front extension APPROVED
21/02549/FUL	105 Oaklands Erection of side conservatory No objection APPROVED
21/03962/TPO	4 Orchard Croft, Guilden Sutton Chester CH3 7SL Prune overhanging branches of Poplar tree (in Council land) back in linewith the property boundaries. No objection. APPROVED
21/04482/TPO	Floreyans Belle Vue Lane CH3 7EJ Removal of Weeping Ash (T10) due to suffering an advanced stage of Ash dieback No objection. APPROVED
21/02006/FUL	18 Ash Bank Two storey extension to side Concerns submitted REFUSED

(c) Neighbourhood Plan.

In the absence of the Chairman, there were no further reports.

5. Transport and Highways

(a) Electric Vehicle Charging points

The Clerk reported that further advice was awaited.

(b) Public Transport

The Clerk had investigated the contract for the current bus service and further information was awaited. A resident had informed the Council that the 10:15 service had now been reinstated.

(c) Guilden Sutton Lane – Speed Limit

The Clerk reported that a response had been received that Guilden Sutton Lane would most likely not qualify for a reduction in the speed limit from 40MPH to 30MPH.

Cllr Moulton did not wish to see the speed limit reduced due to issues with overnight parking. Cllr Littlewood suggested that resources may be better used tackling the disregard for the existing speed limit, rather than reducing it further.

It was agreed that the Clerk would enquire as to what data the speed survey would need to reveal to result in a recommendation for a lower limit.

(d) Guilden Sutton Lane – Landscaping

The overgrown hedgerows had been reported and CWAC had advised that this was on the schedule for action.

(e) Station Lane – Footpath

The Clerk reported that initial enquiries regarding the provision of a footpath on Station Lane had not received support.

Cllr Littlewood noted that the road incorporated a public right of way, a café and that the route was extremely well used by walkers and cyclists, and felt that there was room to install a pavement in the area between the Greenway and Meadow Lea.

Cllr Hughes noted the issue had been discussed with Highways several times in the past and had not been progressed.

Cllr Ringstead noted that additional land could be obtained from a landowner, but this had also met opposition in the past on safeguarding grounds.

Cllr Kane noted that a link between the Greenway and Meadow Lea was a different concept to that raised previously. Cllr Ringstead noted that area was in Mickle Trafford.

With regards to flooding in the area, CWAC had advised The Clerk that a program of maintenance was planned, including gulley emptying.

(f) Hare Lane – Safety Issues

The Clerk had made contact with an independent Highways consultant, further information was awaited.

6. Village Green

(a) Section 115e application

The Clerk reported that the Section 115e application had been approved by Highways and now will proceed to a 28 day public consultation.

(b) Procurement of Planters and associated Plants

Members reviewed three quotes received from the Village Green group for the procurement of planters. It was proposed by Cllr Hughes, seconded by Cllr Littlewood and agreed that the quote of £250 from Men in Sheds would be accepted.

It was further agreed that the Village Green group could procure plants and be reimbursed by the Council, subject spending limits to be agreed.

Cllr Moulton noted that there were other planters in the Village that were maintained by volunteers, who provided plants at their own expense.

It was further agreed that should the volunteers who look after other planters could request funds from the Parish Council could do so in order to support Jubilee

designs.

7. Finance

(a) Payments.

	Amount
M Littlewood	£13.00
M Roberts (ILCA Qualification)	£144.00 (inc. £24 VAT)
M Roberts (Land Registry Searches)	£21.00

(b) Balances / Bank statements/Payment schedule cash book.

Account	Balance	Effective Date
Co-op current account	£8,636.87	01/01/2022
Co-op savings account	£60,082.40	01/11/2021
Scottish Widows Business Fund account 1	£19,440.73	28/02/2021
Scottish Widows Business Fund account 2	£4,229.64	28/02/2021

It was proposed by Cllr Brown, seconded by Cllr Hughes and agreed that the above payments be made and the financial information as above be agreed. The Clerk would process and Cllr Hughes would authorise payments.

(c) Budget and Precept 2022/23

(i) Public Consultation

It was agreed to close the consultation as at 28th February.

(ii) Precept 2022/23

The Clerk reported that the precept request had been submitted and the calculations agreed.

8. Grounds Maintenance

(a) Parish Car Park

The Clerk reported that the relevant works had been ordered and a date was awaited.

(b) Trees to the rear and West of Hilltop Road

It was agreed that the Council would inform the Community Association of the request to tidy the trees and bushes to the side of the Village Hall.

It was noted residents had also requested work to be carried out on the fence in the same area. Members noted that the Council had not replaced the fence further along in the car park but had facilitated discussions between Village Green and the Community Association, and further The Clerk had supported in submitting an application to CWAC members budgets.

It was agreed that The Clerk would write to the presumed owners of the land to the West of Hilltop Road to ask if they would be prepared to maintain the area.

Members were disappointed that the Parish Council had been wrongly identified as the owner of some of the trees in the area by the representative of another organisation, but were supportive of helping residents to find a solution.

Cllr Brown left the meeting at 20:44.

9. Play Area

(a) Section 106 monies

It was agreed that members would discuss potential options for the use of the S106 monies and report back to the next meeting.

(b) Inspection

The Clerk noted that an invoice had not been received for the previous inspection and would seek to engage with the provider.

10. HM The Queen Platinum Jubilee – 2nd June 2022

Cllr Proctor noted that there had been some opposition to the plans in the public consultation. Two sites were under consideration for placement of the beacon. Given the existing beacon has aged, it would not be appropriate to re-site it. There was the possibility of obtaining a gas beacon for the event.

It was noted that the deadline for applications for Crowdfunding was 23rd March. There was also the opportunity to apply for funding for a permanent amenity to mark the event, for example a sensory garden. Public support would need to be sought for such a project.

Cllr Littlewood noted that she had experience in applying for Temporary Event notice, and also suggested that the school grounds could be considered for the event, to overcome some of the logistical problems presented in other areas.

The Clerk noted that should a road closure be required, the Council had made use of a contractor for the Remembrance event who would also deal with license applications. Cllr Proctor noted that CWAC had agreed to waive the fees for the occasion.

Further logistics would be discussed by members and reported back to the next meeting.

11. Piper's Ash Substation Area

Nothing further.

12. A41 Pedestrian Safety

Members noted that a review of the area was planned for Spring/Summer 2022 and it was agreed to revisit this after this review had taken place.

13. Nature Recovery Strategy

Nothing further.

14. Primary School

Nothing further.

15. Tree Planting Day

Nothing further.

16. Members information /speaking time.

Cllr Kane noted that the fire service had attended an incident at the Guilden Sutton Lane woods.

Cllr Hughes noted that residents had expressed concerns regarding the new refuse collection arrangements.

Cllr Littlewood wished to thank Duke of Edinburgh volunteers who had worked hard to clear litter within the Parish.

17. Exclusion of the Press and Public

It was proposed by Cllr Kane, seconded by Cllr Moulton and agreed that members of the press and public be excluded from the meeting, in order that the Council discuss urgent exempt items under Schedule 12 of the Local Government Act 1972.

Part 1 closed at 21:16

DRAFT