

**Guilden Sutton Parish Council**  
**Minutes of the Ordinary Meeting held on 2<sup>nd</sup> March 2022 at 7:30PM at Guilden Sutton Village Hall**

**Chairman: Cllr P M Paterson**

**Chair of the Meeting: Cllr M Littlewood**

**Present: Cllr I Brown, Cllr D Hughes, Cllr D Kane, Cllr W Moulton, Cllr S Proctor, Cllr S Ringstead**

**Clerk: Mr M Roberts**

**In Attendance: Borough Cllr G Heatley, Mr B Lewin and 2 members of the public**

**1 Procedural matters.**

**(a) Apologies**

Apologies were received and accepted from The Chairman.

Apologies were received and noted from Borough Cllr Parker, PC Boulton and PC Bailey.

**(b) Declarations of interest.**

Cllrs Hughes and Littlewood declared an interest as a member of Guilden Sutton Green Space.

Cllrs Hughes and Paterson declared an interest as members of Guilden Sutton Community Association.

Cllr Ringstead declared an interest as a member of her household is a member of Men in Sheds.

Cllrs Brown and Proctor declared an interest as members of the Village Green Group.

**(c) Confirmation of the minutes of the Ordinary Meeting held on 2<sup>nd</sup> February 2022.**

It was proposed by Cllr Moulton, seconded by Cllr Ringstead and agreed that the minutes of the meeting held on 2<sup>nd</sup> February be agreed as a true record of the meeting.

**(d) Dates of future meetings. An asterisk indicates where a meeting is moved from the first week of the month.**

6<sup>th</sup> April

4<sup>th</sup> May (annual)

8<sup>th</sup> June\*

20<sup>th</sup> July\*

7<sup>th</sup> September

5<sup>th</sup> October

2<sup>nd</sup> November

7<sup>th</sup> December

**2 Community engagement/Communications**

**(a) Visiting officers**

Mr Lewin noted that there had been flooding and trees down on footpaths around the Village as a result of recent rain and storms.

(b) Visiting Members

Cllr Heatley reported that CWAC had increased local Council Tax, both he and Cllr Parker had voted against this. The new green waste collection service was also referred to.

(c) Public speaking time

Mrs Y Kirk referred to the idea of a footpath along Station Lane and felt the Parish Council should take the plan forward.

(d) Public correspondence

Public Correspondence had been received regarding CCTV provision, overgrown hedges, and proposals for a wildflower meadow.

Correspondence had also been received regarding the Parish Council's decision to provide funding for planters in the area. Cllr Hughes noted that there has always been the provision for those who look after planters in the area to apply for funding from the Parish Council.

(e) Village Surgery

Cllrs Kane and Moulton reported that three residents had approached the surgery with regards to public transport.

A resident of School Lane had reported a potential dangerous tree and this had been reported to CWAC.

Another resident had reported concerns with regards to the pavement at the transition between Guilden Sutton Lane and School Lane.

A number of residents had attended with regards to concerns regarding developments at an agricultural site, it was noted that the Parish Council had been in contact with the Planning Authority over the past year.

It was agreed that Cllr Proctor and Cllr Moulton would preside at the next surgery to be held on 2<sup>nd</sup> April.

(f) Communications sub-committee

Cllr Proctor noted that some areas of the website gave the impression that the Parish Council had more rights and responsibility than was actually the case and this would be a priority for the communications group.

(g) Noticeboards

Nothing further.

(h) Support Group

Nothing further.

(i) Training

Cllr Rinstead reported that there had been a discussion with the Clerk and the

Chairman and Cllr Hughes that the group would recommend to the Council that the Clerk would take the intermediate qualification as a route to register for the CiLCA qualification in 12 months. It was proposed by Cllr Ringstead, seconded by Cllr Hughes and agreed that the Clerk would register for the ILCA to CiLCA qualification with a view to completing it in the next Council year.

### 3. Guilden Sutton Green Space

Correspondance had been received from the GreenSpace group regarding the Queen's Jubilee.

(a) Request for an update of the transfer of the ownership of Hooks Wood from GSGS to GSPC.

Cllr Kane referenced past minutes that had referenced a potential transfer of ownership to the Parish Council. Cllr Hughes agreed to follow up further with the GreenSpace group.

### 4. Planning.

(a) New/recent applications.

22/00255/LDC	17 Vicarage Close, CH3 7EA Demolition of an existin rear extension, erection of a single story rear extension. Cllrs Hughes and Ringstead.
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Awaiting Decision:

21/03973/LDC	Tile Farm, Wicker Lane Certificate of Lawfulness for mixed use of land at Tile Farm for agriculture and off road/quad bikes. Objection submitted.
21/03995/TPO	28 Cinder Lane Guilden Sutton Chester Cheshire CH3 7EN Hornbeam (01) - prune lower branches to lift crown and limit growth No objection.
21/04393/FUL	Cedar Lodge, School Lane Demolition of existing extensions and construction extension to side and rear with first floor accommodation above including two dormers to front and side (amended description). Objection.
21/04256/FUL	4 Orchard Croft Removal of existing conservatory and replace with a single storey rear extension of domestic dwelling house No objection.

21/04538/FUL	Vicars Cross Golf Club Proposed level changes of the driving range and short game area and extension to the existing driving range.
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(b) Decision Notices

21/04576/FUL	Claremont, Belle Vue Lane Extensions and replacement porch (Amendment to planning permission) APPROVED
21/03755/FUL	Meadow Lea Farm Station Lane Mickle Trafford Chester Cheshire CH24EH Agricultural access track APPROVED

(c) Neighbourhood Plan.

In the absence of the Chairman, there was nothing further on this item.

## 5. Transport and Highways

(a) Electric Vehicle Charging points

Nothing further.

(b) Public Transport

Cllrs Ringstead and Hughes noted that they had previously investigated the possibility of the provision of a mini-bus which had not been progressed.

Cllr Proctor noted that Cheshire Voluntary Action had a scheme whereby residents could arrange a car share at a cost of 50p, which is for anybody who does not have access to transport and that a Guilden Sutton hub could be set up.

Cllr Kane had investigated various opportunities for local or community schemes and would report back.

It was agreed that the Clerk would contact St. John's Church to discuss their arrangements for parishioners and further investigate the Plus Bus service.

(c) Guilden Sutton Lane – Speed Limit

It was noted that, following the Parish Council's query, CWAC would be conducting a speed survey in the coming months.

(d) Guilden Sutton Lane – Landscaping

The Clerk reported that some hedge cutting had taken place on Guilden Sutton Lane following the Parish Council's report.

(e) Station Lane – Footpath

It was agreed that the Clerk would establish communications with CWAC with regards to the installation of a footpath in the area.

(f) Hare Lane – Safety Issues

The Clerk reported that a contractor had been identified to investigate the safety issues at Hare Lane but had failed to provide a quote for services. It was agreed that the Clerk would attempt to identify further providers.

## 6. Village Green

(a) Section 115e application

The Clerk reported that the S115e application had progressed to a public consultation.

(b) Procurement of Planters and associated Plants

The Clerk noted that the Village Green group were in a position to order the planters as soon as final approval had been granted by Highways.

## 7. Finance

(a) Payments.

	Amount
M Roberts (Zoom)	£14.39
UK Landscapes Ltd	£120 (inc £20 VAT)
M Roberts (Website)	£2.40 (inc 0.40 VAT)
M Roberts (Salary)	At agreed rate
ChALC (Training)	£35
UK Landscapes Ltd	£1,134 (inc. £189 VAT)

(b) Balances / Bank statements/Payment schedule cash book.

Account	Balance	Effective Date
Co-op current account	£6,618.95	12/02/2021
Co-op savings account	£60,082.40	01/11/2021
Scottish Widows Business Fund account 1	£19,440.73	28/02/2021
Scottish Widows Business Fund account 2	£4,229.64	28/02/2021

It was proposed by Cllr Brown, seconded by Cllr Kane and agreed that the above payments be made and the financial information as above be agreed. The Clerk would process and Cllr Paterson would authorise payments, with the second payment to UK Landscapes Ltd subject to an inspection of works by Cllr Hughes and the Clerk.

(c) Budget and Precept 2022/23

It was noted that ChALC had launched a double taxation questionnaire and it was agreed that members would forward any comments to the Clerk prior to submission.

(i) Public Consultation

It was noted that the public consultation had closed and that the Clerk would collate any final responses prior to circulating to members.

## **8. Grounds Maintenance**

### **(a) Parish Car Park**

Members noted that the work in the Parish Car Park and Old School Field had been carried out. The Clerk had raised a query with regards to maintenance of the Ash tree.

### **(b) Trees to the rear and West of Hilltop Road**

In light of the information received from the presumed owner from the land, further enquires would be made with the Highways department by the Clerk.

### **(c) Hare Lane Noticeboard area**

It was noted that the Clerk and Cllr Proctor would meet with a resident in the area on 5<sup>th</sup> March.

### **(d) Wild Flower Meadow Proposal**

It was agreed that the Clerk would contact CWAC with regards to whether the suggested piece of land would be available to host such a proposal.

## **9. Play Area**

### **(a) Section 106 monies**

(i) Request for details of previous communication between members of the PC/school/Church Commission about the purchase of land adjoining the play area. It was noted that the Clerk had referenced previous minutes with regards to a member discussing the purchase of land.

### **(ii) Discussion regarding fitness equipment.**

It was agreed that the idea of fitness equipment would be considered in line with the possibility that other locations could be considered.

It was further agreed that the idea of sourcing additional land from the Primary School would continue to be considered alongside this and that Cllr Hughes would endeavour to arrange a site meeting.

It was agreed that GreenSpace, the Community Association and CWAC would also be contacted.

### **(b) Inspection**

Nothing further.

## **10. HM The Queen Platinum Jubilee – 2<sup>nd</sup> June 2022**

Cllr Proctor reported that a number of responses had been received to the Jubilee surgery and a community Zoom meeting would take place on 7<sup>th</sup> March at 8PM.

It was proposed by Cllr Proctor, seconded by Cllr Moulton and agreed that the Beacon, gas, town crier and road closures could be ordered by the Council subject to a spending limit of £1,000 (plus VAT).

It was agreed that The Clerk would look to arrange an extraordinary meeting on 10<sup>th</sup> March at 7:30PM.

#### **11. Nature Recovery Strategy**

Nothing Further.

#### **12. Primary School**

Cllr Hughes reported that the school held a successful open day. Cllr Proctor asked if traffic cones could be sited on Arrowcroft Road on such days.

#### **13. Tree Planting Day**

Nothing further.

#### **14. Members information /speaking time.**

Cllr Brown noted that a large tree had fallen during recent storms. It was suggested that a reminder to tree owners could be included in an upcoming newsletter.

Cllr Ringstead reported fly tipping at Porter's Hill, and the Ukrainian relief fund. It was noted that St Francis' Church was organising a shipment to Ukraine at the coming weekend. It was agreed that this information would be shared with the Volunteer group.

#### **15. Exclusion of the Press and Public**

It was proposed by Cllr Moulton, seconded by Cllr Hughes and agreed that members of the press and public be excluded from the meeting, in order that the Council discuss urgent exempt items under Schedule 12 of the Local Government Act 1972.

Part 1 closed at 9:28PM