

GULDEN SUTTON PARISH COUNCIL

Minutes of the Ordinary Meeting held on 20th July 2022 at Guilden Sutton Village Hall at 7:30PM.

Chairman: Cllr M Littlewood

Present: Cllr I Brown, Cllr D Hughes, Cllr D Kane, Cllr W Moulton, Cllr P M Paterson, Cllr S Ringstead

In attendance: 5 members of the public, Mr B Lewin

1. Procedural Matters

(a) Appointment of a Chairman for the meeting

It was proposed by Cllr Ringstead, seconded by Cllr Hughes and agreed that Cllr Paterson be appointed to Chair the meeting in the absence of the Chairman and Vice Chair. **(22/019)**

(b) Apologies

Apologies were received and accepted from The Chairman and Cllr Proctor

Apologies were received and noted from Cllrs Parker and Heatley, PCSO Bailey, Mrs S Jessop and Mr R Norrie.

(c) Members confirmed their standing interests as follows:

Cllrs Hughes and Littlewood as members of Guilden Sutton Green Space.

Cllrs Hughes and Paterson as members of Guilden Sutton Community Association.

Cllr Ringstead as a member of her household is a member of Men in Sheds.

Cllrs Brown and Proctor as members of the Village Green Group.

Cllr Proctor, Cllr Paterson, Cllr Littlewood and Cllr Ringstead declared an interest as members of the Wildflower Garden project group.

(d) It was proposed by Cllr Moulton, seconded by Cllr Kane and agreed that the minutes of the ordinary meeting held on 8th June 2022 be agreed as a true record of the meeting.

(e) Future meeting dates were noted as 7th September, 5th October, 2nd November, 7th December.

2. Community Engagement/Communications

(a) Visiting Officers

Mr Lewin referred to the footpath to the rear of Oaklands and noted that the PROW officer had offered a second cut should the Parish Council wish to fund it.

(b) Visiting Members

(c) Public Speaking

Mrs V Downing informed the Council that two members of Village Green had joined the executive of the Community Association. The loose flags to the front of the Village Hall had been repointed and works to the steps and wall were upcoming. It was reported that the Car Park would be swept and weeded on 8th August. An update was requested from Cllr Littlewood regarding the siting of benches close to the shops.

A member of the public referred to a planning application in the Village, referring to traffic concerns and to operations at the site. It was a concern that the adjacent road was unsuited to the quantity and type of traffic, particularly given it was a popular route for walkers and cyclists.

A member of the public referred to objections around the benches at Fox Cover and felt that the objections had not been taken on board.

(d) Correspondence

A suggestion had been received regarding maintenance of grass verges and general upkeep.

Concerns had been raised regarding trees in the Parish Car Park

Several concerns were raised regarding private hedges overhanging the highway

Concerns had been raised regarding the possible cancellation of the bus service and subsequently a resident contacted Councillors to thank them for their intervention after a new provider was sourced.

Both opposition and support had been expressed for the Wildflower meadow.

Concerns were raised with regards to excess speed on Oaklands.

Several comments were received regarding a planning application.

Village Green had informed the Council with regards to a clear-up evening at the Village Hall car park.

Concerns were raised regarding an overflowing bin and the frequency of its collection.

(e) Surgery

Cllrs Paterson and Moulton reported that some pavements had not been cleared leaving them unpassable for wheelchairs or pushchairs.

A resident was concerned that people use the site of the proposed Wildflower meadow to exercise dogs, and the area may be lost for this purpose.

Concerns were raised regarding Long Term parking at Summerfield Road.

It was reported that an incident of fly tipping had occurred near Summerfield Road.

It was agreed Cllr Moulton and Paterson would preside at the next surgery to be held on the 3rd September

(f) Communications

It had been indicated a newsletter could be produced for September.

(g) Support Group

Nothing further.

(h) Cheshire Community Action

It was proposed by Cllr Hughes, seconded by Cllr Ringstead and agreed that the Council renew its membership of Cheshire Community Action at a cost of £50. **(22/020)**

(i) Mid-Cheshire Footpath Society

It was proposed by Cllr Hughes, seconded by Cllr Ringstead and agreed that the Council renew its membership of Mid-Cheshire Footpath Society at a cost of £8. **(22/021)**

3. Transport and Highways

(a) Public Transport

The Chairman reported that a letter of support had been received from the MP. A Chester resident had written to the Council to express his support for the Council's campaign.

Cllr Ringstead had visited some residents who had expressed support for the new service, however there were concerns that the service was being monitored and residents were keen to ensure the service remained viable.

Cllr Hughes enquired as to where timetables were available. It was agreed that the Clerk would upload to the Council's website and display on noticeboards.

Cllr Ringstead enquired as to whether school children were being charged for the Upton bus service, Cllr Kane confirmed that this was not the case.

(b) Station Lane/Townfield Lane issues

Cllr Ringstead reported that a resident had enquired as to the ownership of Townfield Lane. It was proposed by Cllr Hughes, seconded by Cllr Ringstead and agreed that the Clerk would carry out land registry searches to obtain further information. **(22/022)**.

(c) Footpath Station Lane

It was noted that a September date would be arranged for a first meeting of the working group and that two interested members of the public would be invited to participate.

(d) Footpath to the rear of Oaklands

Members noted that the Borough Council had offered an additional strimming service to the Council at a cost of £48. Councillors were unsure as to whether the first service had been carried out. It was agreed that the Clerk would write to the PROW officer to request that the first cut be done.

4. Planning

(a) New applications:

22/01919/FUL	9 Fox Cover Replacement of existing glass sun room with a tradition gable end brick sun room with picture frame gable window	19 July 2022 NO OBJECTION
22/02389/TPO	Cedar Lodge School Lane Sycamore (T5) - Crown lift to remove overhanging branches	18 July 2022 NO OBJECTION
22/01854/FUL	8 Cinder Lane Relocation of driveway to include new footpath crossing and dropped kerb, erection of 1.8 m high side boundary fence.	18 July 2022 Cllrs Hughes/Ringstead
22/01883/FUL	1 Heath Bank Demolition of existing car port and outbuilding, erection of part single part two storey side/rear extension	14 July 2022 Cllr Paterson/Ringstead
22/01807/FUL	60 Guilden Sutton Lane Demolition of existing extension, erection of front porch, single storey extension to side and rear	11 July 2022 Cllr Ringstead/Hughes
22/02039/FUL	Land At Belle Vue Lane A new farm access track and a drainage/conservation pond	28 July 2022 OBJECTION

(b) Awaiting Decision:

22/00037/REF (Appeal)	Tile Farm Certificate of Lawfulness for mixed use of land at Tile Farm for agriculture and quads/off road bikes	OBJECTION
21/03995/TPO	28 Cinder Lane Hornbeam (01) – prune lower branches to lift crown and limit growth	NO OBJECTION

21/04393/FUL	Cedar Lodge Part demolition of existing extensions and construction of single storey extension to front, side and rear with first floor accommodation above including two dormers to front and side. (Amended Description)	OBJECTION
22/01292/LDC	The Old School Guilden Sutton Lane	-
22/01389/FUL	13 Ash Bank Hare Lane Two storey and single storey side extension	NO OBJECTION
21/00175/EOPDEV	Tile Farm, Wicker Lane Appeal against the material change of use of the land from agricultural use to a mixed use of agriculture and MX Motorcross/Quad bike use and Clay Pigeon Shooting use	OBJECTION
22/01585/FUL	5 Moorcroft Crescent Guilden Sutton Hip to gable loft conversion with new dormer. Extension and roof replacement to existing single storey rear extension.	NO OBJECTION
21/04393/FUL	Cedar Lodge School Lane Part demolition of existing extensions and construction of single storey extension to front, side and rear with first floor accommodation above including two dormers to front and side.	NO OBJECTION

(c) Decision Notices:

21/04538/FUL	Vicars Cross Golf Club Proposed level changes of the driving range and short game area and extension to the existing driving range building	APPROVED
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(d) Neighbourhood Plan

Nothing Further

5. Open Spaces

(a) Guilden Sutton Greenspace

Correspondence had been received to advise that the GreenSpace group were planning a re-scheduled community woodland day at Hooks Wood to coincide with The Great Big Green Week provisionally to be held on Sunday 25th September.

(b) Wildflower Meadow

It was noted that the next meeting of the Wildflower group would take place in early August.

6. Village Green

(a) Planters

Nothing further.

(b) Benches

It was noted that, in the absence of the Chairman, an update should be provided to Village Green by correspondence.

7. Finance

(a) Income:

Bank Interest £0.58

(b) Payments:

M Roberts (Salary)	At agreed rate	(no VAT)	
HMRC (PAYE)	£426.14	(no VAT)	
M Roberts (Website)	£4.80	(inc. £0.80 VAT)	
UK Landscapes (Grounds Maintenance)	£145.01	(inc. £24.17 VAT)	
UK Landscapes (Tree Surgery)	£1,134.00	(inc. £189.00 VAT)	
Creative Communications (Town Crier)	£150.00	(no VAT)	
M Littlewood (Wildflower Leaflets)	£45.00	(no VAT)	
Autela Payroll Services (Payroll)	£64.02	(inc. £10.67 VAT)	
M Roberts (Stamps)	£8.16	(no VAT)	
UK Landscapes (Grounds Maintenance)	£145.01	(inc. £24.17 VAT)	
M Roberts (Zoom)	£14.39	(inc. £2.40 VAT)	
Playing Field Owner 1 (Rent)	£80.00	(no VAT)	
Playing Field Owner 2 (Rent)	£80.00	(no VAT)	
M Littlewood (Jubilee Supplies)	£21.87	(inc. £3.65 VAT)	
M Littlewood (Jubilee Supplies)	£36.70	(inc. £6.11 VAT)	
M Roberts (July Salary)	At agreed rate	(no VAT)	*
Guilden Sutton Fete Committee (Grant)	£250.00	(no VAT)	
M Roberts (Website)	£4.80	(inc. £0.80 VAT)	
Cheshire Community Action	£50.00	(no VAT)	
Mid Cheshire Footpaths	£8.00	(no VAT)	

It was proposed by Cllr Ringstead, seconded by Cllr Brown and agreed that an application for £250 from the fete committee would be approved. **(22/023)**.

(c) Balances:

Co-Operative Current Account	£17,386.38
Co-Operative Deposit Account	£60,092.53
Scottish Widows Business Fund 1	£19,443.16
Scottish Widows Business Fund 2	£4,230.17

It was proposed by Cllr Brown, seconded by Cllr Ringstead and agreed that the above payments be made and the financial information as above be agreed. The Clerk would process payments and Cllr Paterson would authorise. **(22/024)**

The Clerk reported that Morral Play Services had offered a slot for a play area inspection, at a cost of £47.50+VAT. It was proposed by Cllr Hughes, seconded by Cllr Paterson and agreed that the inspection would be requested. **(22/025)**

(d) Audit Process

The Clerk reported that the external auditor had confirmed that the AGAR had been received and was being processed.

8. Grounds Maintenance

(a) Parish Car Park

The Clerk reported that a local tree surgeon had carried out an inspection of the Ash tree in the area and had concluded that there were no concerns regarding its health. Councillors noted that it was in line with the policy of other local Councils that works would not be carried out on request to overhanging branches or where there were light concerns. On the basis that routine maintenance had been carried out on the trees earlier in the year, Councillors decided that no further works would be undertaken.

Councillors considered an offer from the tree surgeon to undertake works on a voluntary basis on Guilden Sutton Lane. It was agreed that the Council would take up this offer.

(b) Hilltop Road Area

Nothing further.

(c) Hare Lane Village Green

The Council received a site plan from a local resident. It was proposed by Cllr Kane, seconded by Cllr Ringstead and agreed that these plans would be submitted as a Section 115e application to the Local Authority **(22/026)**, and that costings would be requested from a potential contractor.

Cllr Kane enquired as to whether local residents had been consulted, and this would be checked with Cllr Proctor. The Clerk noted that as the changes were subject to a Section 115e application, residents would also have the opportunity to make representations to the Local Authority.

9. Remembrance Sunday

It was proposed by Cllr Kane, seconded by Cllr Ringstead and agreed that 20 new poppies would be ordered at a cost of £60. **(22/027)**.

It was noted that the Clerk would lodge relevant plans with the Borough Council and approach the existing contractor with regards to the road closure for the Remembrance service.

10. Primary School

Cllr Hughes reported that he had attended the Year 6 final celebration. Cllr Hughes reported that one of the longest serving members of staff was retiring.

Cllr Hughes reported that Book Tokens had been distributed to Year 6 leavers and had personally addressed these to the pupils.

11. Members Information Items

Cllr Moulton reported that the hedges had been cut back on the opposite side of Guilden Sutton Lane and requested that, due to further growth, a cut be requested as soon as permitted.

Cllr Kane requested that there needs to be greater clarity regarding the Fox Cover proposals. It was noted that a vote had not yet been taken by the Parish Council.

Cllr Hughes noted that the Village Fete had been very successful and expressed a desire to ensure the event continued for years to come.

Cllr Paterson reported on statistics showing age demographics of the population, this evidence showed an aging population.

MOTION: It was proposed by Cllr Hughes, seconded by Cllr Paterson and agreed that members of the press and public be excluded from the meeting, in order that the Council discuss urgent exempt

items under Schedule 12 of the Local Government Act, 1972. **(22/028)**.