

GULDEN SUTTON PARISH COUNCIL

Minutes of the Ordinary Meeting of Guilden Sutton Parish Council held on 1st February 2023 at 7:30PM at Guilden Sutton Village Hall

Chairman: Cllr M Littlewood

Present: Cllr I Brown, Cllr D Hughes, Cllr W Moulton, Cllr P M Paterson, Cllr S Ringstead

Clerk: Mr M Roberts

In attendance: Mr B Lewin, Mrs S Jessop and 4 members of the public

1. Procedural Matters

(a) Apologies

Apologies were received and accepted from Cllrs Kane and Proctor.

Apologies were received and noted from PCSO L Bailey, Borough Cllrs Heatley and Parker.

(b) Members confirmed their standing interests as follows:

Cllrs Hughes and Littlewood as members of Guilden Sutton Green Space.

Cllrs Hughes and Paterson as members of Guilden Sutton Community Association.

Cllr Ringstead as a member of her household is a member of Men in Sheds.

Cllrs Brown and Proctor as members of the Village Green Group.

Cllr Proctor, Cllr Paterson, Cllr Littlewood and Cllr Ringstead as members of the Wildflower Garden project group.

(c) It was proposed by Cllr Paterson, seconded by Cllr Hughes and agreed that the minutes of the ordinary meeting held on 11th January 2023 be agreed as a true record of the meeting **(22/052)**

(d) 2023 meeting dates:

1st March

5th April

10th May (ANNUAL) *

7th June

12th July *

6th September

4th October

1st November

6th December

2. Community Engagement/Communications

(a) Visiting Officers

Mr Lewin asked about promoting the Parish Council election in May on the Community Website.

(b) Visiting Members

None

(c) Public Speaking

A member of the public referred to the Parish Council minutes being available to the public and noted that the Local Government Act 1972 provided a list of exempt items. The resident felt that there was no reason that an outline of the Part 2 minutes could not be published and noted that the Council did so until October 2020.

A member of the public asked if there was any update with regards to the footpath on Station Lane and that one landowner in the area was unable to assist with its provision. Reference was made to a fire on commercial premises within the Parish. It was noted that proposals for a Hedgehog highway were perceived as unnecessary when householders can take their own actions to promote the wellbeing of hedgehogs.

A member of the public referred to an Ash Tree from the Parish Car Park and had received a quote for pollarding from an arborist.

(d) Correspondence

Correspondence had been received regarding:

An Ash tree

Suspicious behaviour on School Lane.

(e) Surgery

Cllr Littlewood reported that there were no attendees. It was agreed that Cllrs Ringstead and Paterson would preside at the next surgery to be held on 22nd February.

(f) Communications

It was noted that a Newsletter would be published after the March meeting and distributed alongside the Marigold.

The Clerk reported that the new phone had been ordered and would be set up in due course.

(g) Support Group

Cllr Littlewood reported that the support group had supported residents with a broadband outage and a vehicle collision.

(h) Election

Cllr Littlewood reported that notices had been displayed on noticeboards and the website. It was noted that ChALC had released a poster featuring Jackie Weaver to promote involvement with Parish Councils. Cllr Paterson noted Voter ID would be a requirement for this set of elections.

3. Open Spaces

(a) Guilden Sutton Greenspace

Nothing further.

(b) Wildflower Garden

Cllr Ringstead had been given nesting boxes by a resident and this would be discussed at the next wildflower meeting.

(c) Old School Field

Cllr Kane had sourced nets and would liaise with the clerk prior to the next meeting.

It was noted that Community Pride funds had been received from CWAC. The Council had invited quotes prior to submitting the bid for funding. It was proposed by Cllr Hughes, seconded by Cllr Ringstead and agreed that the lower of the quotes would be accepted **(22/053)**. The Clerk would order the works.

(d) Section 106 monies

Cllr Kane had circulated a report regarding the possibility of installing trail equipment at Hook's Wood.

Cllr Littlewood noted that the Grounds Maintenance group had visited a strip of land to the rear of the Village Hall as a prospective alternate site for installing the trail equipment. It was noted that this land was maintained by CWAC and potentially unadopted.

4. Transport and Highways

(a) Public Transport

Nothing further.

(b) Footpath Station Lane

A response from a landowner had been received stating that at the present time they were unable to assist with the plan.

(c) Community Speedwatch

Cllr Ringstead reported that the community speedwatch training session had been held earlier in the day and the group were grateful for the support of PCSO Bailey. It was noted Cllr Littlewood would organise sessions up to the election of the new Council. Cllr Moulton noted that additional volunteers only needed training if they were operating the TruCam itself.

Cllr Hughes suggested that a letter could be written to the Constabulary to thank the PCSOs for their attendance and support.

5. Planning

(a) New applications:

22/04644/FUL	Ash Villa Hare Lane Single storey rear extension	NO OBJECTION Comment regarding green- belt
22/04685/FUL	The Lodge School Lane Two storey rear extension	NO OBJECTION Comment re. Juliet balconies
22/04510/FUL	5 The Vetches Single storey front and side/rear extensions. Alterations to external doors and windows with proposed photovoltaics to roof.	13 February 2023 DH/ML
23/00010/FUL	4 Moorcroft Crescent Loft conversion extension	20 February 2023 SR/TP

(b) Awaiting Decision:

21/03995/TPO	28 Cinder Lane Hornbeam (01) – prune lower branches to lift crown and limit growth	NO OBJECTION
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22/02039/FUL	Land At Belle Vue Lane A new farm access track and a drainage/conservation pond	OBJECTION
22/03160/FUL	9 Porters Croft Two storey side extension	NO OBJECTION
22/03834/TPO	8 Oaklands Oak tree - Crown lift over footpaths and driveway to provide 3m clearance over ground level, crown lift over road to provide 5-6m clearance over ground level (back to kerb +1m of turf), remove major deadwood and crossing branches, and reduce lateral branches to provide 2m vertical clearance from the garage roof and 2m lateral clearance from the property elevations (no pruning of branches larger than 5cm diameter).	NO OBJECTION
22/03683/FUL	2 The Stables Erection of detached garage	NO OBJECTION
22/04078/FUL	Holly Lodge Belle Vue Lane Porch extension, first floor front extension, first floor side extensions, demolition of existing conservatory and two storey rear extension	NO OBJECTION
22/04333/FUL	Yew Tree House Church Lane First floor extension above garage	NO OBJECTION

(c) Decision Notices:

22/01883/FUL	1 Heath Bank Demolition of existing car port and outbuilding, erection of single storey side/rear extension	APPROVED
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(d) Neighbourhood Plan

Nothing further.

6. Village Green

It was noted that Village Green had made arrangements with the school to ensure growth from trees and bushes would not obstruct the footpath.

7. Finance

(a) Income:

CWAC (School Field Grant) £1,460.00

(b) Payments:

M Roberts (Website)	£8.40	(inc. £1.40 VAT)
M Roberts (Salary)	£580.27	(no VAT)
M Roberts (Stationery)	£27.99	(inc. £4.67 VAT)
M Roberts (Phone Upgrade)	£249.99	(inc. £41.67 VAT)
M Littlewood (Christmas Voucher)	£15.00	(no VAT)

(c) Balances:

Co-Operative Current Account	£12,098.14
Co-Operative Deposit Account	£60,161.27
Scottish Widows Business Fund 1	£19,459.98
Scottish Widows Business Fund 2	£4,233.83

It was proposed by Cllr Hughes, seconded by Cllr Littlewood and agreed that the above payments be made and the financial information as above be agreed. **(22/054)** The Clerk would process payments and Cllr Paterson would authorise.

(d) It was proposed by Cllr Hughes, seconded by Cllr Paterson and agreed that Mr Tubman be asked to carry out the Council's internal audit for 2022-23 **(22/055)**.

8. Grounds Maintenance

(a) Hilltop Road Area

The Clerk reported that a quote had been received from StreetCare for the removal of overgrowth in the area. It was believed the land was currently unadopted. It was noted that the Parish Council taking on the area could be co-ordinated with the adoption of the land at the rear of the Village Hall. The Clerk would arrange a site meeting with a Borough Councillor and CWAC Officer.

(b) Hare Lane Village Green

It was noted that a site meeting would take place with the contractor to discuss further.

(c) Grounds maintenance Contract

The Clerk had circulated a draft specification for the Grounds maintenance contract for 2023-24.

9. Coronation

Cllr Paterson noted that it would be preferable for an event to be held somewhere that would not require a road closure. Cllr Hughes noted that there was no requirement for a beacon site that was visible in a chain on this occasion, so there would be more options than last year.

Other suggestions included a Coronation themed garden open day or scarecrow competition.

10. Primary School

Cllr Hughes reported that the Archbishop of York Young Leaders award was being undertaken by some pupils at the School. It was noted that an aspect of this was community litter picking. The school had asked to borrow 16 litter pickers. It was noted that these had been kindly offered from the surplus funds retained by the defunct Cinema club.

11. Members Information

Cllr Paterson had been involved with collating information from the 2021 census. Population and household figures showed an aging population in Cheshire West and Chester. The median age in Cheshire West and Chester was 43.

Cllr Ringstead noted a meeting between CWAC and Parish Councils would be held at the DoubleTree on 2nd March and may be of interest to PC members.

Cllr Littlewood had given the card for PC Bolton to the PCSO and noted that an advertisement had been issued for his replacement.

12. Exclusion of the Press and Public

It was proposed by Cllr Paterson, seconded by Cllr Moulton and agreed that members of the press and public be excluded from the meeting, in order that the Council discuss urgent exempt items under Schedule 12 of the Local Government Act, 1972. **(22/056)**

Part 1 closed 2045

13. PART 2

It was proposed by Cllr Hughes, seconded by Cllr Paterson and agreed that the Chairman would be co-opted to the employment committee for the purposes of filling the upcoming Vacancy. **(22/057)**.

Meeting closed 2115