

Guilden Sutton Parish Council

clerk@guildensuttonpc.co.uk

www.guildensuttonpc.co.uk

Dear member,

You are hereby summoned to attend the Annual meeting of Guilden Sutton Parish Council to be held at **7:30PM, at Guilden Sutton Village Hall on 12th June 2024** for the purpose of transacting the business set out below.

Please note that this meeting will be preceded by an **Open Forum** on the topic of Highways, which will be held at **7PM**.

M. Roberts

Clerk

7th June 2024

1. Procedural matters	(a) To receive apologies for absence. (b) To consider the Code of Conduct and Members' interests (c) Confirmation of the minutes of the Annual meeting held on 1 st May 2024. (d) Dates of future meetings.
2. Community Engagement	(a) Visiting members' speaking time (b) Visiting officers' speaking time (c) Public Speaking Time (d) To receive a report concerning recent Public Correspondence (e) To receive a report from Councillors presiding at the recent Surgery (f) To receive a report from the Communications sub-committee (g) To receive a report from the Support Group (h) To consider matters regarding sustainability (i) To consider two grant applications (i) Guilden Sutton Primary School (ii) Guilden Sutton Fete Committee
3. Open Spaces	(a) Guilden Sutton GreenSpace (b) Wildflower Garden (c) Old School Field (d) Dog fouling (e) Noticeboards (f) Parish Car Park
4. Transport and Highways	(a) To receive an update on Public Transport issues (b) To receive an update from Councillors involved in the footpath working party. (c) To receive an update on Community Speedwatch
5. Planning	(a) To consider new applications (b) To consider recent applications (c) To receive a report on new decision notices (d) To receive a report on the Neighbourhood Plan
6. Village Green	(a) To discuss progress on matters relating to Village Green projects
7. Finance	(a) To note recent items of income (b) To approve recent items of spending

	(c) To approve updated account balances (d) To receive the internal audit report for 2023/24 (d) To complete and approve the Annual Governance Statement for 2023/24 (e) To approve the Accounting Statement for 2023/24
8. Grounds Maintenance	(a) To receive an update on the S115 application concerning Piper's Ash.
9. Primary School	(a) To receive an update regarding the Primary School (b) To confirm arrangements with regards to providing a book for Year 6 leavers.
11. Members Information Items	(a) To consider any information provided by members (without resolution).
12. Exclusion of the Press and Public	(a) To discuss the exclusion of members of the press and public in order that the council consider urgent exempt items.
13. PART 2	(a) Planning enforcement matters.