

Guilden Sutton Parish Council

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Dear member,

You are hereby summoned to attend an ordinary meeting of Guilden Sutton Parish Council to be held at **7:30PM, at Guilden Sutton Village Hall on Wednesday 7th January 2026** for the purpose of transacting the business set out below.

M. Roberts

Clerk

2nd January 2026

1. Procedural matters	(a) To receive apologies for absence. (b) To consider the Code of Conduct and Members' interests (c) Confirmation of the minutes of the Ordinary meeting held on 3 rd December 2025. (d) Dates of future meetings. (e) To receive an update with regards to devolution (f) To consider the appointment of a Highways Volunteer Scheme officer.
2. Community Engagement	(a) Visiting members' speaking time (b) Visiting officers' speaking time (c) Public Speaking Time (d) To receive a report concerning recent Public Correspondence (e) To receive a report from Councillors presiding at the recent Surgery (f) To receive a report from the Communications sub-committee (g) To receive a report from the Support Group (h) To consider matters regarding sustainability (i) To discuss the resilience plan
3. Open Spaces	(a) To receive a report regarding Guilden Sutton GreenSpace (b) To receive a report regarding the Fox Cover Wildflower Garden (c) To receive a report regarding the Hilltop Road project (d) To agree the Grounds Maintenance and Lengthsman Contract for 2026/27
4. Transport and Highways	(a) To receive an update on Public Transport issues (b) To receive an update from Councillors involved in the footpath working party. (c) To receive an update on Community Speedwatch (d) To discuss engagement with Highways Officers (e) To discuss findings regarding Footpath 7 (f) To note the Highways action log (g) To receive an update regarding the A41 pedestrian crossing (h) To discuss the highways volunteer/"self-help" scheme
5. Planning	(a) To consider new applications (b) To consider recent applications (c) To receive a report on new decision notices (d) To receive a report on the Neighbourhood Plan (e) To receive an update regarding the Chester Green-Belt Alliance

6. Trees and Hedges	(a) To discuss matters relating to trees and hedges
7. Finance	(a) To note recent items of income (b) To approve recent items of spending (c) To approve updated account balances (d) To agree the Budget for 2026/27 (see Appendix A) (e) To agree the Precept for 2026/27 (f) To note the Graveyard Grant application for 2025.
8. Grounds Maintenance	(a) To discuss the application to register the Hare Lane Village Green
9. Primary School	(a) To receive an update regarding the Primary School
10. Defibrillators	(a) To discuss the purchase of new pads
11. Members Information Items	(a) To consider any information provided by members (without resolution).
12. Exclusion of the Press and Public	(a) To discuss the exclusion of members of the press and public in order that the council consider urgent exempt items.
13. PART 2	(a) To discuss a highways matter.

Expenditure		
Employees	A	£11,520.61
Office	B	£390.00
Grounds Maintenance	C	£5,700.00
Communications	D	£380.00
Website	E	£269.99
Professional Services	F	£3,370.00
Subscriptions	G	£796.51
Play area	H	£500.00
Training	I	£420.00
Mileage/Parking	J	£50.00
Graveyard grant	K	£700.00
Phonebox renovations	L	£0.00
Insurance	M	£1,767.76
Grants	N	£3,430.00
Playing field rent	O	£640.00
Phone	P	£0.00
Defib	Q	£334.00
Meeting costs	R	£100.00
Events	S	£375.00
Election	T	£0.00
Plants and Bulbs	U	£200.00
Contingency	V	£2,091.13
Adjustment	W	£0.00
S137	X	£480.00
TOTAL		£33,515.00
Funding		
Precept		£26,685.00
Graveyard Grant		£650.00
Reserves		£5,380.00
Bank Interest		£800.00
TOTAL		£33,515.00

Notes: The Graveyard Grant is paid by CWAC and remitted to St. John's Church. The Parish Council has agreed, in principle, to fund the green waste bin for the graveyard and any shortfall that may arise from the grant requested from CWAC . The estimated maintenance grant for Hooks Wood will be paid from reserves.

Setting a precept of £26,685 will result in a Band D household charge of £37.97, which is a 4.2% increase from 2024-25. The precept would increase by 3.5%, the additional 0.7% is due to a change in the Council's 'Tax Base' number.