

## Guilden Sutton Parish Council

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Dear member,

You are hereby summoned to attend the Annual meeting of Guilden Sutton Parish Council to be held at **7:30PM, at Guilden Sutton Village Hall on Wednesday, 6<sup>th</sup> May 2026** for the purpose of transacting the business set out below.

E. Haspell

Clerk

30<sup>th</sup> April 2026

<b>1. Procedural matters</b>	(a) To elect a Chairman for the year 2026-27 (b) To receive apologies for absence. (c) To consider the election of a Vice Chairman for the year 2026-27 (d) To consider the Code of Conduct and Members' interests (e) To consider the appointment of committees, sub-committees, officers and appointments to external organisations. (f) Confirmation of the minutes of the Ordinary meeting held on 1st April 2026. (g) Dates of future meetings. (h) Devolution update. (i) Assertion 10 update.
<b>2. Community Engagement</b>	(a) Visiting members' speaking time (b) Visiting officers' speaking time (c) Public Speaking Time (d) To receive a report concerning recent Public Correspondence (e) To receive a report from Councillors presiding at the recent Surgery (f) To receive a report from the Communications sub-committee (g) To receive a report from the Support Group (h) To consider matters regarding sustainability (i) To discuss the resilience plan
<b>3. Open Spaces</b>	(a) To receive a report regarding Guilden Sutton GreenSpace (b) To receive a report regarding the Fox Cover Wildflower Garden (c) To receive a report regarding the Hilltop Road project (d) To review the number of playground inspections
<b>4. Transport and Highways</b>	(a) To receive an update on Public Transport issues (b) To receive an update from Councillors involved in the footpath working party. (c) To receive an update on Community Speedwatch (d) To note the outcome of the Parish walk with Highways and the MP Sarah Pochin (e) Footpath 7 (f) A41 junction improvements
<b>5. Planning</b>	(a) To consider new applications (b) To consider recent applications (c) To receive a report on new decision notices (d) To receive a report on the Neighbourhood Plan

	(e) Chester Green-Belt Alliance & CPRE (f) Peak Cluster Scheme
<b>6. Trees and Hedges</b>	(a) To discuss matters relating to trees and hedges
<b>7. Finance</b>	(a) To note recent items of income (b) To approve recent items of spending (c) To approve updated account balances (d) To receive the internal audit report for 2025/26 (e) To complete and approve the Annual Governance Statement for 2025/26 (f) To complete and approve the Accounting Statement for 2025/26
<b>8. Grounds Maintenance</b>	(a) To receive an update on the Hare Lane village green
<b>9. Primary School</b>	(a) To receive an update regarding the Primary School (b) To confirm arrangements with regards to providing a book for Year 6 leavers.
<b>10. Members Information Items</b>	(a) To consider any information provided by members (without resolution).
<b>11. Exclusion of the Press and Public</b>	(a) To discuss the exclusion of members of the press and public in order that the council consider urgent exempt items.
<b>12. PART 2</b>	(a) Planning Enforcement matters